Analysis and Redesign of the Outpatient Assessment Form at Dr. Umi Fadillah Medical Practice in Bondowoso Regency

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ABSTRACT

Medical records are essential documents that provide clinical, administrative, legal, and healthcare quality information. One of their main components is the outpatient assessment form, which is used to document patient conditions, establish diagnoses, and determine medical interventions. A preliminary study at Dr. Umi Fadillah Medical Practice, Bondowoso Regency, found that the existing outpatient assessment form did not comply with Huffman's design standards, resulting in incomplete documentation and the need for redesign. This study employed a qualitative descriptive approach. Data were collected through observation, interviews, documentation, and Brainstorming involving the head of the medical practice, a nurse, and a medical record officer. The form was analyzed based on its physical, anatomical, and content aspects according to Huffman's standards and user requirements. The results showed that the existing form did not meet Huffman's standards in terms of physical, anatomical, and content aspects. The study produced a user requirements analysis and a redesigned outpatient assessment form. User requirements included the use of 80-gram F4 HVS paper, a rectangular layout, healthcare facility identification, completion instructions, improved layout, additional assessment items based on the Indonesian Ministry of Health standards, and a data sequence following the patient care workflow. The redesigned form is more comprehensive, systematic, and standardized, and is expected to improve the completeness of medical records, staff efficiency, and healthcare service quality.

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Keywords: *Outpatient Assessment, Form Redesign, Huffman Standards*