

CHAPTER 1. INTRODUCTION

1.1 Background

As a vocational institution, Politeknik Negeri Jember has a program to develop the student's skill related to the work field. This program called Internship Program. Based on Pedoman Praktek Kerja Lapang dan Magang/ Kerja Industri, Internship Program was the activity for student that conducted in 6th semester to learn and practice the activities in company/industry/agency, so they could improve their skill and expertise. The purpose of this activity were to train the students with the practical work experiences, to apply some skill that relevant with their subject in Politeknik Negeri Jember and to increase the experiences in the work field. Besides that, this program was one of the requirements for the student of sixth semester to finish their study.

In English Study Program at Politeknik Negeri Jember there were some subjects that can support as a basic knowledge in doing Internship Program. Those subject were Pengelolaan Kursus Bahasa, Instructional Design for Language Course and Material Development for Language Course. In those subjects, I learned how to establish and manage the language course. In addition, I also learned how to make syllabus or lesson plan and also to develop the learning media for the learners in language course. But, the knowledge that I got in Politeknik Negeri Jember was not enough to manage language course. So, based on those description I am very interested to do my Internship Program at language course.

To find out how to manage language course, I chose Lembaga Kursus dan Pelatihan (LKP) OXFORD as my Internship place. LKP OXFORD is one of the institution course and training in Jember that located in JL. Belitung Raya No. 06, Summersari, Jember. The reason why I chose LKP OXFORD to conduct my Internship Program because LKP OXFORD was one of the reliable foreign language course in Jember since 1986 and LKP OXFORD was also willing to train students who were interested in managing a language course.

1.2 The Objectives of Internship Program

1.2.1 General Objectives

The purpose of Internship Program in general were improving the concept and understanding the knowledge of the students at the company/industry/ agency that could help them to improve their skill in their specific expertise, so that they have enough valuable experiences in the work field.

1.2.2 Specific Objective

1. To apply some knowledge of Pengelolaan Kursus Bahasa, Instructional Design for Language Course and Material Development for Language Course that has been gained in English Study Program on 3rd, 4th and 5th semester.
2. To know how to teach English in language course.
3. To know how to develop the learning material in language course.

1.3 The Significances of Internship Program

1.3.1 For The Writers

From having this Internship Program, I had an opportunity to apply and to explore my skill in the workplaces based on the specific subject that I got in Politeknik Negeri Jember.

1.3.2 For Politeknik Negeri Jember

From having this Internship Program, Politeknik Negeri Jember had an opportunity to make a good relationship between Polteknik Negeri Jember and company/industry/agency also to improve a good quality of their graduates through Internship Program.

1.3.3 For Lembeaga Kursus dan Pendidikan (LKP) OXFORD

From having this Internship Program, LKP OXFORD had an opportunity to make a good relationship between LKP OXFORD and education world also to get some aid from Internship student to run their daily activities.

1.4 Place and Time

The Internship Program was conducted from 7th March – 26th May 2016 (approximately 512 hours). The company for Internship was Lembaga Kursus dan Pelatihan (LKP) “OXFORD” Jember. It was located at Jl. Belitung Raya No. 06, Jember. The schedule for working is on Monday to Saturday. It was divided into two shifts. For day shift, it was started from 7.00 AM until 15.00 PM. For night shift, it was started from 12.00 PM until 20.00 PM.