

**Implementation Overview Distributing Files Older Patient Medical Record
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Study Program Medical Records

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ABSTRACT

The average patient visit, both new and old in the outpatient care of Yogyakarta Sleman District Hospital every day about 428 patients. The amount is categorized as high, and every day can be increased. However, the provision of long patient medical record file for outpatient services quite long. The purpose of this research is to know the implementation of patient medical records document the distribution of long outpatient in hospitals Sleman. This research uses descriptive method which was conducted in February 2016 to April 2016 with a sample of 50 older patients medical record file outpatient services. Data collection techniques using observation and documentation. The results show that the observation time providing patient medical record file outpatient relatively long time. Search time file patient medical records long on average 26.78 minutes while a medical record file to reach the destination clinic an average of 1 hour 66 minutes. Suggestions for the hospital which is to improve the service quality of the organization of medical records, it is necessary to evaluate the distribution of the file related to the implementation of medical records in outpatient services.

Keywords: Medical Record, Distribution