



Panduan Praktis Cek Similarity Dokumen dengan Turnitin



Muhammad Yunus

UPT Perpustakaan Politeknik Negeri Jember

 m.yunus@polije.ac.id  **081-907-755-024**



Aktivitas

- **Dosen** Prodi Rekam Medik, Jurusan Kesehatan, Polije
- **Penanggung Jawab** Repositori Institusi (SIPORA), Politeknik Negeri Jember
- **Mendeley Advisor** Indonesia
- Anggota **Relawan Jurnal Indonesia**
- **Editor & Reviewer** Beberapa Jurnal Nasional



Scopus 57222264663

Google Scholar e-VokPIAAAAJ



5990927



0000-0003-4994-5366



Materi Workshop

- Add & Setting Class
- Add & Setting Assignment
- Submit Paper
- Exclude Hasil Similarity





Persiapan

- Siapkan 2 file dengan ketentuan sebagai berikut :
 1. File paper yang belum publish dan belum submit (persiapan submit ke jurnal/conference) => type **docx** atau **pdf**
 2. File paper yang sudah publish (download dari web jurnal) => type **pdf**
- Baca Batasan maksimum hasil cek similarity di PO PAK Oktober 2019

PO PAK 16 OKTOBER ... x

Bila hasil uji kemiripan **melebihi 25%** (duapuluh lima persen) terhadap 1 (satu) dokumen/*primary source* (tidak termasuk daftar pustaka, kemiripan kalimat yang kurang dari 3% (tiga persen)), maka peer review secara substansi harus memberikan pendapat ada tidaknya indikasi plagiasi.

Note :

1. Batas maksimal 25%
2. Kemiripan \leq 2% bisa di exclude (tidak diperhitungkan)

25



Membuat **Class & Assignment**



1. Login dengan Akun Instructor

www.turnitin.com/login_page.asp



Log in to Turnitin

Email address

Password

Log in Sign in with Google Log in with Clever



2. Add Class

All Classes

Join Account (TA)

NOW VIEWING: HOME

About this page

This is your instructor homepage. To create a class, click the "Add Class" button. To display a class's assignments and papers, click the class's name.

Klik Add Class

Konsorsium Turnitin Relawan Jurnal Indonesia

+ Add Class

All Classes		Expired Classes		Active Classes					
Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
25074652	Muhammad Yunus	Active	28-May-2020	31-Dec-2025					
27677511	Jurnal Comdev	Active	01-Jan-2021	31-Jul-2023					
27795213	JTIM	Active	09-Jan-2021	31-Dec-2024					
29516627	Semnas IdPub	Active	30-May-2021	01-Dec-2021					

Identitas class (buat sesuai nama jurusan)

Perhatikan Start Date & End Date

Ubah Settingan Class

3. Add Class



Create a new class

To create a class, enter a class name and a class enrollment key. Click "Submit" to add the class to your homepage.

Class settings

Isi sesuai kebutuhan

* Class type

* Class name

* Enrollment key

* Subject area(s)

* Student level(s)

Class start date 16-Jun-2021

* Class end date

Class created

Hasil Create Class

Congratulations! You have just created the new class: Jurusan Kesehatan
If you would like students to enroll themselves in this class, they will need both the enrollment key you have chosen and the unique class ID generated by Turnitin:

Class ID 29672896

Enrollment key

Enrollmen Key

Note: Should you ever forget the class ID, it is the number to the left of the class name on your class list. You can view or change your enrollment key by editing the class.

Click the class name to enter the class and get started creating assignments.

Continue

Klik

Cancel

Submit

Klik untuk melanjutkan



4. Add Assignment (Cluster Prodi, Mahasiswa, Jurnal dll)

Konsorsium Turnitin Relawan Jurnal Indonesia

+ Add Class

All Classes

Expired Classes

Active Classes

Class ID	Class name	Status	Start Date	End Date	Class Summary	Learning Analytics	Edit	Copy	Delete
25074652	Muhammad Yunus	Active	28-May-2020	31-Dec-2025					
27677511	Jurnal Comdev	Active	01-Jan-2021	31-Jul-2023					
27795213	JTIM	Active	09-Jan-2021	31-Dec-2024					
29516627	Semnas IdPub	Active	30-May-2021	01-Dec-2021					
29672896	Jurusan Kesehatan	Active	15-Jun-2021	18-Dec-2021					

Klik Nama Class

Jangan lupa perhatikan End Date Class



About this page

This is your class homepage. Click the "Add assignment" button to add an assignment to your class homepage. Click an assignment's "View" button to view the assignment inbox and any submissions that have been made to the assignment. You can make submissions by clicking on the "Submit" option in the assignment's "More actions" menu.

Jurusan Kesehatan

CLASS HOMEPAGE | QUICKMARK BREAKDOWN

Klik Add Assignment

+ Add Assignment

START

DUE

POST

STATUS

ACTIONS

Before you or your students can submit a paper, you first need to create an assignment.



5. Add Assignment, Next..

New Assignment

Judul Assignment

Assignment title **Dosen Rekam Medik** ✓

Allow only file types that Turnitin can check for similarity
 Allow any file type

Start date **16-Jun-2021** at **9** : **37**

Due date **15-Dec-2021** at **23** : **59**

Atur due date sebelum end date class

Optional settings

Klik untuk settingan lainnya

Submit

Close options

Enter special instructions

KOSONGKAN

Allow submissions after the due date?

Yes
 No

Similarity Report

Generate Similarity Reports for submissions?

Yes
 No

Generate Similarity Reports for student submission

immediately (can overwrite reports until due date)

Exclude bibliographic materials from Similarity Index for all papers in this assignment?

Yes
 No



6. Add Assignment, Next..

Exclude quoted materials from Similarity Index for all papers in this assignment? ?

- Yes
 No

Exclude small sources? ?

- Yes
 No

Set source exclusion threshold:*

- Word Count: words
 Percentage: %

Allow students to see Similarity Reports? ?

- Yes
 No

Submit papers to: ?

WAJIB diisi NO REPOSITORY

Search options: ?

- Student paper repository
 Current and archived internet
 Periodicals, journals, & publications

ETS® e-rater® Settings

Enable grammar checking using e-rater® technology? ?

- Yes
 No

Note: Turnitin for iPad® doesn't currently support ETS® e-rater®. All viewing and management of ETS® e-rater® results must be completed through Turnitin directly.

Would you like to save these options as your defaults for future assignments?

Note : Pastikan Settingan Sudah Sesuai

Klik Untuk Menyimpan Perubahan



7. Hasil Add Assignment

Jurusan Kesehatan Nama class + Add Assignment

CLASS HOMEPAGE | QUICKMARK BREAKDOWN

	START	DUE	POST	STATUS	ACTIONS
Dosen Rekam Medik	Judul assignment Melihat inbox pengecekan similarity & submit baru				
PAPER	16-Jun-2021 09:37AM	15-Dec-2021 23:59PM	N/A N/A	0 / 0 submitted	View More actions ▼ Edit settings Submit Delete assignment

SAMPAI DISINI KITA SUDAH SIAP UNTUK MELAKUKAN CEK SIMILARITY

Merubah setingan, submit dan hapus assignment



Memulai Cek Similarity : **Paper Baru** (Belum Publish)



1. Pilih **Assignment** Sesuai Kebutuhan

Jurusan Kesehatan						+ Add Assignment	
CLASS HOMEPAGE QUICKMARK BREAKDOWN							
START	DUE	POST	STATUS	ACTIONS			
Dosen Rekam Medik	Misalnya Dosen Rekam Medik						
PAPER	16-Jun-2021 09:37AM	15-Dec-2021 23:59PM	N/A N/A	0 / 0 submitted	View	More actions ▼	
Dosen GKL							
PAPER	16-Jun-2021 10:09AM	10-Dec-2021 23:59PM	N/A N/A	0 / 0 submitted	View	More actions ▼	

Note :

1. Jangan lupa siapkan contoh paper yang **belum publish**
2. Buka file paper untuk mendapatkan data yang dibutuhkan (judul dan nama authors)



2. Submit File

Dosen Rekam Medik

INBOX | NOW VIEWING: NEW PAPERS ▾

Submit File

1. Klik **Submit File**

[Edit assignment settings](#) | [Email non-submitters](#)

<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	FILE	PAPER ID	DATE
--------------------------	--------	-------	------------	------	----------	------

Inbox masih kosong karena belum pernah melakukan pengecekan

Your inbox for this assignment or assignment folder is currently empty. If you would like to submit a paper to this assignment, click [here](#).

Contoh Metadata yang dibutuhkan untuk Submit File

**Analisis Tingkat Kepuasan Pengguna Aplikasi Penjualan pada
CV. Mekar Abadi Menggunakan Regresi Berganda**

Judul Paper (salah satu)

*(Analysis of User Satisfaction Level of Sales Application at CV Mekar Abadi
Using Multiple Linear Regression)*

Eka Hartati^[1], Ribka Damayanthi^[2], Yehizkia Adi Listyardhi^[3]

Nama penulis (pilih satu saja/first author)

3. Mengisi Metadata & Upload File



Submit: [Single File Upload](#)

Author
Non-enrolled student

First name
Eka **Nama depan**

Last name
Hartati **Nama belakang**

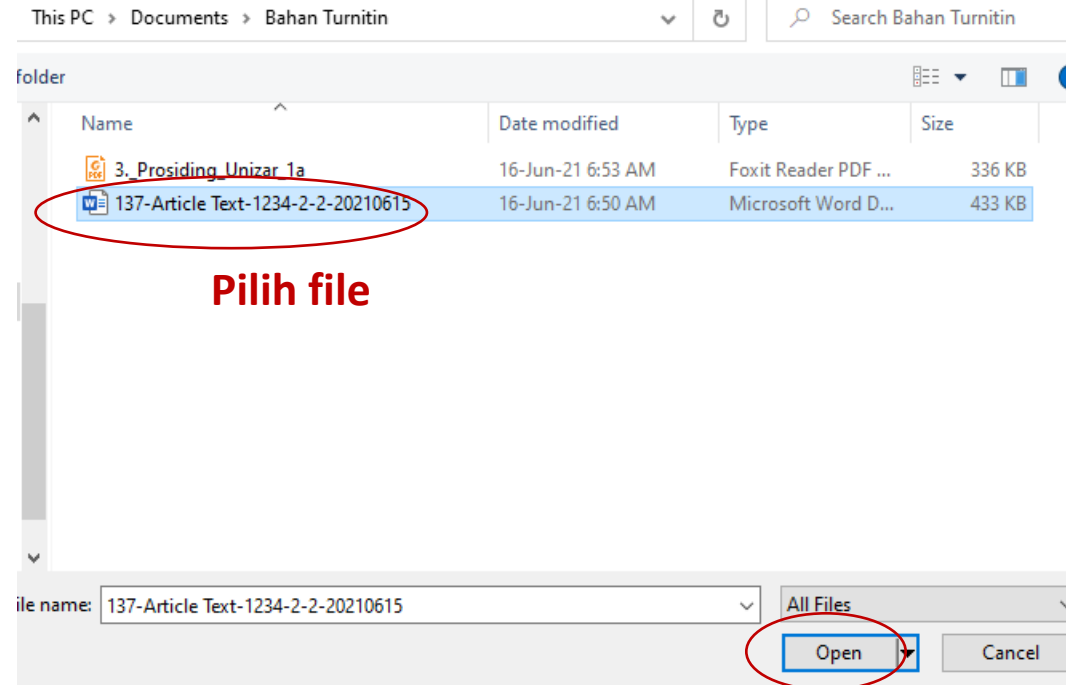
Submission title
Analisis Tingkat Kepuasan Pengguna Aplikasi Penjualan p...

Judul paper

The file you are submitting will not be added to any repository.

What can I submit?
Pastikan No Repository

Choose the file you want to upload to Turnitin:
Choose from this computer **Klik untuk pilih file**
Choose from Dropbox
Choose from Google Drive



Pilih file

What can I submit?
137-Article Text-1234-2-2-20210615.docx **Pastikan file benar** **Clear file**

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Upload Cancel

Klik Upload

4. Konfirmasi Submit File



Please confirm that this is the file you would like to submit...

Author:
Eka Hartati

Assignment title:
Dosen Rekam Medik

Submission title:
Analisis Tingkat Kepuasan Pengguna Aplikasi Penjualan pada CV. Mekar Abadi Menggunakan Regresi Berganda

File name:
137-Article Text-1234-2-2-20210615.docx

File size:
432.04K

Page count:
14

Word count:
6191

Character count:
36606

Perhatikan isian ini khususnya file name



Review Dokumen

Congratulations - your submission is complete! This is your digital receipt. You can print a copy of this receipt from within the Document Viewer.

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Klik untuk Confirm

We take your privacy very seriously. We do not share your details for marketing purposes with any external companies. Your information may only be shared with our third party partners so that we may offer our service.

Klik Untuk submit baru



5. Mengelola Hasil Similarity => Masuk ke Inbox

Dosen Rekam Medik

INBOX | NOW VIEWING: NEW PAPERS ▾

Submit File		Klik untuk detail			Edit assignment settings Email non-submitters	
<input type="checkbox"/>	AUTHOR	TITLE	SIMILARITY	FILE	PAPER ID	DATE
<input type="checkbox"/>	Eka Hartati	Analisis Tingkat Kepuasan Pengguna Aplik...	52%		1607275995	16-Jun-2021

File & hasil similarity

File asli saat upload

Analisa Hasil Similarity :

1. Hasil similarity 52%, tidak sesuai dengan Batasan standar PAK maksimal 25%
2. Karena ini paper baru (belum publish), maka hati-hati jika diminta Exclude Resource
3. Untuk paper baru/belum publish, amannya exclude resource yang bernilai $\leq 2\%$
4. Jika submit ke Jurnal (khususnya yang luar Polije), disarankan koordinasi dengan pengelola Jurnalnya

Note :

1. Biasanya butuh waktu beberapa menit untuk menampilkan hasil similarity nya
2. Sering-sering merefresh halaman inbox jika hasil belum muncul



6. Exclude Resource

- Tujuan :
 1. Menghilangkan resource yang bersifat umum (tidak bisa di paraphrase)
 2. Menghilangkan resource yang mencurigakan/aneh
 3. Menghilangkan resource yang similarity nya berasal dari paper itu sendiri (karena sebelumnya sudah publish)
- Ada 2 Cara :
 1. Exclude per source : mengecek setiap source
 2. Exclude berdasarkan presentase (%) kemiripan

a. Klik Similarity Tools



Analisis Tingkat Kepuasan Pengguna Aplikasi Penjualan pada CV. Mekar Abadi Me...



2
JTIM : Jurnal Teknologi Informasi dan Multimedia
Vol. x, No. y, Bulan Tahun, hlm. abc-def

Match Overview ✕

52%

1. Klik

2. Klik

3. Detail overview

**Analisis Tingkat Kepuasan Pengguna Aplikasi
CV. Mekar Abadi Menggunakan Regresi
(Analysis of User Satisfaction Level of Sales Applicati
Using Multiple Linear Regression**

Eka Hartati^{[1]*}, Ribka Damayanthi^[2], Yehizkia Adi I

2
^[1]Sistem Informasi
STMIK PalComTech, Palembang, Indonesia
E-mail: eka_hartati@palcomtech.ac.id
,ribkayanthi@yahoo.com^[2]
adi.listyradhi@gmail.com^[3]

1	library.palcomtech.com Internet Source	39%	>
2	journal.sekawan-org.id Internet Source	3%	>
3	e-repository.perpus.iain... Internet Source	2%	>
4	Eka Hartati, Ria Indriya... Publication	2%	>
5	media.neliti.com Internet Source	2%	>
6	digilib.uinsby.ac.id Internet Source	1%	>
7	repository.iainpare.ac.id Internet Source	1%	>

b. Melihat Resource Similarity



Analisis Tingkat Kepuasan Pengguna Aplikasi Penjualan pada CV. Mekar Abadi Me...



Match Overview

52%

Match 1 of 17

1	library.palcomtech.com Internet Source	39%	>
2	journal.sekawan-org.id Internet Source	3%	>
3	e-repository.perpus.iain... Internet Source	2%	>
4	Eka Hartati, Ria Indriya... Publication	2%	>
5	media.neliti.com Internet Source	2%	>
6	digilib.uinsby.ac.id Internet Source	1%	>

2 JTIM : Jurnal Teknologi Informasi dan Multimedia

Kata yang sama untuk resource 2

Vol. x, No. y, Bulan Tahun, hlm. abc-def

e-ISSN: 2684-9151

journal.sekawan-org.id

Internet Source

Klik disini untuk detail yang mirip

JTIM : Jurnal Teknologi Informasi dan Multimedia Vol. 3, November 2019, hlm. 221-228 e-ISSN: 2684-9151 Sistem Informasi Manajemen Aset (Simaset) Perkebunan Kelapa Sawit Pada PT. Treekreasi Margamulia Palembang (Asset Management Information System (SIMA

Aplikasi Penjualan pada

R...
Application di CV Mekar Abadi
gression)

Eka Hartati^[1], Ribka Damayanthi^[2], Yehizkia Adi Listyardhi^[3]

2

^[1]Sistem Informasi

STMIK PalComTech, Palembang, Indonesia

E-mail: eka_hartati@palcomtech.ac.id

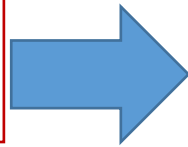
,ribkayanthi@yahoo.com^[2]

adi.listyradhi@gmail.com^[3]



c. Persiapan Sebelum Exclude

Match Overview		
52%		
< >		
1	library.palcomtech.com Internet Source	39% >
2	journal.sekawan-org.id Internet Source	3% >
3	e-repository.perpus.iain... Internet Source	2% >
4	Eka Hartati, Ria Indriya... Publication	2% >
5	media.neliti.com Internet Source	2% >
6	digilib.uinsby.ac.id Internet Source	1% >
7	repository.iainpare.ac.id Internet Source	1% >



- Karena paper baru, tidak bisa di exclude, biarkan apa adanya untuk dikembalikan ke author (perlu **paraphrase**)
- Jika **paper sudah terbit**, maka perlu dicek apakah nilai 39% berasal dari **paper sendiri** yang sudah publish atau tidak. Jika berasal dari paper sendiri maka bisa di exclude, namun jika tidak harus dibiarkan

Bisa di exclude, untuk yang nilai $\leq 2\%$ bisa menggunakan filter nilai % untuk exclude



d. Cara 1 : Exclude by Source

Match Overview ✕

52% Hasil Awal

Count	Source	Percentage
6	digilib.uinsby.ac.id Internet Source	1%
7	repository.iainpare.ac.id Internet Source	1%
8	www.scribd.com Internet Source	1%
9	ijns.org Internet Source	1%
10	pt.scribd.com Internet Source	1%

Klik tanda panah

Match Breakdown ✕

Match 1 of 2

<input checked="" type="checkbox"/>	pt.scribd.com Internet Source	1%
<input type="checkbox"/>	es.scribd.com Internet Source - 4 urls	1%
<input type="checkbox"/>	www.scribd.com Internet Source - 4 urls	1%
<input type="checkbox"/>	e-repository.perpus.iain... Internet Source - 7 urls	1%
<input type="checkbox"/>	docobook.com Internet Source - 3 urls	1%
<input type="checkbox"/>	blog.binadarma.ac.id Internet Source - 3 urls	1%

Klik Exclude

Match Breakdown ✕

Match 1 of 2

<input checked="" type="checkbox"/>	pt.scribd.com Internet Source	1%
<input type="checkbox"/>	es.scribd.com Internet Source - 4 urls	1%
<input type="checkbox"/>	www.scribd.com Internet Source - 4 urls	1%
<input type="checkbox"/>	e-repository.perpus.iain... Internet Source - 7 urls	1%
<input type="checkbox"/>	docobook.com Internet Source - 3 urls	1%
<input type="checkbox"/>	blog.binadarma.ac.id Internet Source - 3 urls	1%

Centang semuanya

Exclude (1) Cancel

Recalculate originality score

Klik Exclude



e. Cara 1 : Hasil Exclude by Source

Match Overview ×

51% Hasil Awal

< >

5	www.maycoll.co.uk Internet Source	1%	>
6	digilib.uinsby.ac.id Internet Source	1%	>
7	ir.nust.ac.zw:8080 Internet Source	1%	>
8	eprints.mercubuana-yo... Internet Source	1%	>
9	www.scribd.com Internet Source	1%	>
10	ijns.org Internet Source	1%	>

Note :

1. Masih ada nilai $\leq 2\%$
2. Biar tidak satu persatu, kita gunakan batas maksimal % (next slide)
3. Misalnya akan di exclude nilai yang $< 2\%$ (menghilangkan nilai 1%)



f. Cara 2 : Filter & Settings

Filters and Settings

Filters

- Exclude Quotes
- Exclude Bibliography
- Exclude sources that are less than:

 - words
 - 2 %
 - Don't exclude by size

Optional Settings

- Multi-Color Highlighting

Match Overview

46%

1	library.palcomtech.com Internet Source	40%
2	journal.sekawan-org.id Internet Source	2%
3	Eka Hartati, Ria Indriya... Publication	2%
4	media.neliti.com Internet Source	2%

Total Sebelum

51

2684-9151

Total Sebelum

46

2684-9151

Apply Changes **New Report**

Jika exclude 1%, maka isikan 2

- Detail Source Sisa
- Nilai 2% masih bisa di exclude



Memulai Cek Similarity : Paper Sudah Publish

Note :

1. Proses pengecekan sama dengan paper baru, tapi perlakuan pengelolaan hasilnya berbeda
2. **Paper yang sudah terbit** tentu sebagian besar similarity nya tinggi, sehingga perlu dicek apakah nilai similarity nya berasal dari **paper sendiri** yang sudah publish atau tidak. Jika berasal dari paper sendiri maka bisa di exclude, namun jika tidak harus dibiarkan
3. Disini perlu kehatian-hatian yang teliti



Sekian dan Terima Kasih