

**Analysis of Factors Causing Retention and Destruction of Medical Records
Not Yet Implemented at Besuki Regional General Hospital**

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ABSTRACT

At RSUD Besuki, 63 inactive medical records out of 100 samples were found in the active medical records storage rack, which had exceeded the retention period of 5 years since the patient's last visit. This resulted in an accumulation of medical records in the filing room and prolonged the time required to provide medical records. Several factors were suspected to be the causes, including a lack of guidance, facilities, and experience in medical records retention and destruction activities. The purpose of the research is to analyze the factors causing the non-implementation of retention and destruction of medical records at RSUD Besuki, with variables motivation, opportunity, and ability. The type of research is qualitative with data collection techniques including interviews, observation, documentation, USG, and brainstorming. The subjects of this research are a head of medical records and 3 filing officers. The research results show that the factors causing the non-implementation of retention and destruction of medical records at RSUD Besuki are the lack of punishment, lack of guidance, lack of facilities, no training, no SOP socialization and evaluation, insufficient SOP details, lack of staff knowledge, and the presence of staff with work experience ≤ 3 years. The USG results identify 3 priority issues: insufficient SOP details, lack of facilities for retention and destruction activities, and no training attended by filing officers. The proposed solutions are to improve the previously made retention and destruction SOP, submit a request for equipment procurement, and request training procurement.

Keywords: *Retention, Destruction, Medical Record, Filing, Hospital*