

***The Analysis of Factors Causing the Incompleteness of Inpatient Medical Record Files in Sukorambi Health Center Jember 2019,***

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***ABSTRACT***

*The inpatient medical record file at the Sukorambi Public Health Center is still incomplete from May to July 2019 it was found that 92 inpatient medical record file forms with a percentage of 37% were complete and 153 medical record forms with a rate of 63% were incomplete. The incompleteness of the medical record file may be caused by the officer's performance factor in completing the inpatient medical record file filling. This research aimed to analyze the performance factors in filling out the medical records of inpatients at the Sukorambi Public Health Center. This study used qualitative research which will be linked to performance theory with individual, psychological, and organizational aspects. This research, especially the limited officers, is as many as ten officers, a second job in the inpatient and emergency unit. Furthermore, there is no socialization about medical records and rewards such as praise or certificates, the lack of motivation form within officer, and incompatible division of work with organizational structure. Problem-solving of this research, especially the leader of the public health center, can propose additional officers, socialization about the medical record, and rewards such as praise or certificates. The inpatient officer can split the work evenly, increase the spirit and motivation in the officer.*

***Keywords*** : *Causes of Incompleteness, Medical Record File, Inpatient, Public Health Center.*