Analisis Faktor Penyebab Kerusakan Fisik Rekam Medis Pasien Rawat Jalan di RSUD dr. Abdoer Rahem Situbondo *(Analysis Factor of the Cause Physical Damage to Outpatient Medical Records at RSUD dr. Abdoer Rahem Situbondo)*
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ABSTRACT

Medical record is a file containing records and documents regarding patient identity, examination, treatment, actions and other services that have been provided to patients which must be kept safe and confidential. Based on the results of observations made by researchers on June 21-23, 2022 at the Medical Record unit of RSUD dr. Abdoer Rahem Situbondo found that a total of 669 files were damaged with a total of 173 medical record files with a percentage reaching 25.85%. The damage in question is a torn, perforated cover map, a folded edge of the cover, a medical record number that is x-tipped, a patched medical record number, to damage to the contents of the medical record document. The purpose of this study was to analyze the factors causing damage to medical record documents of outpatients at dr. Abdoer Rahem Situbondo. This type of research is qualitative by using data collection methods of observation, interviews, and documentation. The results of the study were analyzed using the PTA levels 1,2,3 method based on 6M management elements, namely man (officer education does not match qualifications), methods (no SOP for file maintenance), machine (map easily torn), material (less number of shelves), media (light intensity less than standard) and motivation (not a factor causing damage to medical records). Suggestions by researchers were necessary to make SOPs for maintaining medical records, need to replace medical record folder materials with better quality, minimized the use of strapless, for further researchers were expected to be able to calculate the shelf requirements according to the load of the filling room and calculated the average thickness of the outpatient medical record.

Keywords: medical records, file corruption, problem tree analysis